

**College Instruction Committee Minutes Draft**  
**Contra Costa College**  
**2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, November 13, 2017**

**Location: CTE 131**

**Call To Order with Introduction of Guests**

The meeting was called to order at 2:15.

**Members in attendance were:** Rick Ramos, Laura Salas (LAVA), Robert Webster (SS), Irena Stefanova (LA), Katie Krolikowski (NSAS), and Mark Wong (NSAS). Katie arrived late. Irena and Mark left early.

**Members absent:** Paul DeBolt (LA).

**Resource Team in attendance were:** Tish Young, Karen Ruskowski (Curriculum Specialist) and Randy Watkins (SLO Coordinator).

**Guests in attendance were:** Beth Goehring, Pam Rudy, Judy Flum, and Agustin Palacios.

**CONSENT AGENDA ACTION ITEMS**

**November 13, 2017 Agenda**

**October 23, 2017 Minutes**

**NURS-211 Developing Competency in Nursing Practice**

**Substantial:** Correct SAM Code from D (possibly occupational) to C (clearly occupational)

**NURS-250 Intermediate Medical Surgical Nursing**

**Substantial:** Correct SAM Code from D (possibly occupational) to C (clearly occupational)

**HUMAN-120 Introduction to Humanities: Imagination, Invention, & Creativity**

**Distance Education**

**DRAMA-104 History of the Theatre: 17<sup>th</sup> Century to Present**

**Distance Education**

**CIS-135 Introduction to Computers**

**Distance Education**

**ADJUS-171 Defensive Firearms and Gun Safety**

**Substantial:** Change SAM code from B (advanced occupational) to C (clearly occupational) and listed Assignment hours. *(SAM code change was included in the proposal approved by CIC on 9/11/17, but reference to the change was omitted from the proposal rationale and the 9/11/17 agenda/minutes.)*

**PHILO-180 Introduction to Philosophy of Religion**

**Substantial:** Change TOP code from Religious Studies to Philosophy 150900 *(TOP code change was included in the proposal approved by CIC on 10/9/17, but reference to the change was omitted from the proposal rationale and the 10/9/17 agenda/minutes. )*

**AUSER-123 Introduction to Auto Collision Repair Technology**

**Non-Substantial:** Correct Assignment Hours

**AUSER-124 Introduction to Automotive Painting and Refinishing Technology**

**Non-Substantial:** Correct Assignment Hours

**AUSER-126 Introduction to Automotive Painting and Refinishing Laboratory**

**Non-Substantial:** Correct Assignment Hours

**PE-105B Intermediate Badminton**

**Non-Substantial:** Correct Assignment Hours

**PE-105C Advanced Badminton**

**Non-Substantial:** Correct Assignment Hours

**PE-105D Master Level Badminton**

**Non-Substantial:** Correct Assignment Hours

**PEIC-164 Intercollegiate Baseball**

**Non-Substantial:** Correct Assignment Hours

**PEIC-181 Intercollegiate Women's Soccer**

**Non-Substantial:** Correct Assignment Hours

**ESL-108 Orientation to College / ESL**

**Non-Substantial:** Correct Assignment Hours

**MUSIC-119 Basic Music****Content Review with Non-substantial changes:** SLO update only.*(Tabled from Oct. 23<sup>rd</sup> meeting per originator's request)***MUSIC-120 Music Theory and Musicianship I****Content Review with Non-substantial changes:** SLO update, replacing advisory MUSIC-150 with MUSIC-150A.*(Tabled from Oct. 23<sup>rd</sup> meeting per originator's request)***JRNAL-124 Sports Writing and Reporting****Substantial:** Correct (CB04) credit type to Degree Applicable**ACTION:** Irena motioned to approve the consent agenda action items with the change from PE to PEIC for 164 and 180 and to note that ADJUS 171 needed assignment hours listed; Mark seconded; Rick, Laura, Robert, Irena, and Mark were all in favor; no abstentions.**NON-CONSENT AGENDA ACTION ITEMS****HED-886N Balance and Mobility****Non-Substantial:** CCCOE reviewed this new course proposal and requested the following change: Update SLOs and textbook to remove references to 'Older Adults' - as this course is coded CB22: D-Health and Safety (not, H-Courses for Older Adults).**ACTION:** Robert motioned to approve with changes to text, assignments, and SLO assessment methods; Irena seconded; Rick, Laura, Robert, Irena, and Mark were all in favor; no abstentions.**HED-887N Arthritis Foundation Exercise Program****Non-Substantial:** CCCOE reviewed this new course proposal and requested the following change: Update SLOs and textbook to remove references to 'Older Adults' - as this course is coded CB22: D-Health and Safety (not, H-Courses for Older Adults)**ACTION:** Randy motioned to approve with change to text; Laura seconded; Rick, Laura, Robert, Randy, Irena, and Mark were all in favor; no abstentions.**LARAZ-127 History of Latinos in the United States (1846-Present)****Content Review with Non-substantial changes:** Update SLOs, MOE, MOI, Assignments, Textbook, add disciplines to include Ethnic Studies, Chicano Studies, and History.**ACTION:** Since this course is cross-listed with HIST 127, the content review and changes need to be made to both courses at the same time, Rick will return to originator and will be back on the next agenda with HIST 127.**LARAZ-113 Introduction to Analysis of American Political Institutions****Content Review with Non-substantial changes:** Update objectives, MOE, MOI, assignments, lecture content, textbooks and SLOs. Add disciplines to include: Ethnic Studies, Chicano Studies, Political Science, and History.**ACTION:** Robert motioned to approve with changes to disciplines; Katie seconded; Rick, Laura, Robert, Randy, Irena, and Katie were all in favor; no abstentions.**LARAZ-190 Introduction to Chicano(a) and Latino(a) Film****Content Review with Non-substantial changes:** Update SLOs, MOE, Assignments, Lecture Content and Textbooks. Add disciplines to include: Ethnic Studies, Women's Studies, Film Studies, English, Drama, Theater Arts.**ACTION:** Robert motioned to approve with changes to listed disciplines; Katie seconded; Rick, Laura, Robert, Randy, and Katie were all in favor; no abstentions.**LARAZ-110 Introduction to La Raza Studies****Content Review with Non-substantial changes:** Update Textbook, Objectives, SLOs, MOIs, Assignments, and add disciplines to include: Ethnic Studies, Chicano Studies, History, Interdisciplinary Studies.**ACTION:** Katie motioned to approve with changes to listed disciplines; Robert seconded; Rick, Laura, Robert, Randy, and Katie were all in favor; no abstentions.**Discussion Items**

There were no discussion items.

**Presentations from the Public/CIC Announcements****Presentations from the Public/CIC Announcements** There were no presentations from the public or CIC announcements.**Adjournment**

The meeting adjourned at 4:00 p.m. The next meeting will be November 27 in CTE 131.

Respectfully submitted by,  
Lynette Kral  
Academic Senate Office